



## **Bylaws of the Vermont Chapter of the Association for Psychological Type**

Accepted: August 11, 2000

Revised: April 14, 2003

Revised: January 12, 2004

Revised: August 14, 2006

Revised: August 1, 2008

### **Article I**

#### Section 1: Mission and Purpose

The Vermont Chapter of the Association for Psychological Type is an association of individuals committed to the knowledge, education, and use of psychological type. Our purpose is to promote growth for individuals and groups as well as for the professionals who use type theory. Inherent in our mission is a commitment to the promotion of the responsible use of psychological type in Vermont.

#### Section 2: Affiliation with the National Society

This chapter is an affiliate of the Association of Psychological Type located at APT Headquarters, 9140 Ward Parkway, Kansas City, MO, 64114 and shall be known as the Vermont Chapter of the Association for Psychological Type.

#### Section 3: Principle Office

The principle office of the Vermont Chapter of the Association for Psychological Type shall be located at the address of the President. The organization may have other such offices as the Board of Directors may designate or as the business of the organization may require from time to time.

### **Article II**

#### Section 1: Membership Eligibility

Any individual interested in the ethical and responsible knowledge, education, and application of psychological type for personal growth or professional use is eligible to join. A chapter member in good standing is one who meets the requirements for membership and whose dues are paid for the membership year.

The chapter offers equal opportunity to all eligible members, regardless of race, color, creed, religion, national origin, age, gender, sexual orientation, marital status, political affiliation, veteran status, or disability.

The Board of Directors may, by a two-thirds vote of those present, suspend or terminate the membership of any individual for non-payment of monies owed the chapter, or for actions or behavior in violation of these bylaws or deemed detrimental to the best interests of the chapter.

## Section 2: Fees and Dues

The Board of Directors shall set dues, fees, and terms of chapter membership. Chapter membership is not transferable. Additional fees may be charged for events.

## Section 3: Meetings

The Chapter shall hold one annual meeting to consider Chapter business and introduce elected board members. Members in good standing, present and by proxy, shall vote on chapter business.

The President or Board of Directors may call special meetings, with notice to the membership.

## **Article III**

### Section 1: Board of Directors and Officers

The Board of Directors of the Chapter shall include the elected officers, the standing committee chairs, and up to five elected members-at-large. The Board of Directors is responsible for overseeing the effective management, direction, and mission of the Chapter. President and Treasurer must be national APT members.

### Section 2: Qualifications

Persons seeking to serve on the Board of Directors must be chapter members in good standing as specified in these bylaws.

### Section 3: Terms and Duties of Board Members

The Officers of the Chapter shall be the President, Vice-President, Secretary, and Treasurer. The Officers and members shall serve three-year terms that may be renewed one time.

The *President* is responsible for the management of the chapter. S/he presides over all meetings of the chapter membership and Board and acts as the primary liaison with the Chapter's constituencies as well as the APT national office. The President appoints all committee chairs and may call special meetings of the Board as needed.

The *Vice-President* acts on behalf of the President or as designated by the President. Should the President vacate office, the Vice-President will fill the remaining term until the regularly scheduled elections occur.

The *Secretary* is responsible for all Chapter correspondence and record-keeping, and for writing and disseminating the minutes from the Chapter and Board meetings. This does not include standing committee meetings. The Secretary is also responsible for convening the Officers and Directors for meetings.

The *Treasurer* is responsible for managing all monies of the Chapter, maintaining all ledgers and checkbooks, making quarterly reports to the Board, and making and receiving payments on behalf of the Chapter.

*Members-at-Large* shall attend Board meetings and provide input for the running of VTAPT.

#### Section 4: Elections

No less than fifteen (15) days prior to the annual meeting, all members in good standing shall be advised, either in writing or electronically, of the slate of board members and officers of the board who are proposed for election at the annual meeting. Board members and officers of the board shall be elected at the annual meeting by a majority of the members attending said meeting; provided, however, that a member who does not attend the annual meeting may, no less than twenty four (24) hours prior to the annual meeting, vote by proxy either electronically or in writing.

#### Section 5: Vacancies

When a vacancy occurs for a board position, the President may, with the approval of the majority of the Board of Directors, appoint a replacement from among chapter members in good standing to serve the balance of the term.

#### Section 6: Board Meetings, Attendance, & Removal

1. The Board of Directors shall meet at least four times a year.
2. Four members of the Board shall constitute a quorum.
3. The act of the majority of Board members present at a meeting where a quorum is present shall be the act of the Board. In case of a tie, the decision is left to the President's discretion.
4. Failure to attend three consecutive and duly called meetings of the Board of Directors shall be sufficient cause for the Board to consider replacing a Board member under the provisions of these Bylaws.

## **Article IV**

### Section 1: Executive Committee

The Officers of the Chapter constitute the Executive Committee of the Board of Directors. Three members of this group shall constitute a quorum. All business approved by the Executive Committee must be ratified by a simple majority of the Board of Directors at the next meeting before acted upon unless the Board specifically gives such authority to the Executive Committee for a particular issue.

### Section 2: Standing Committees

The President shall appoint the chairs of the standing committees. The chairs shall appoint their members. The standing committees are program and membership.

The President may appoint special ad hoc committees as needed for special requirements.

### Section 3: Nominating Committee

The Vice-President shall form a Nominating Committee for Chapter officers with the approval of the Board of Directors.

The Nominating Committee shall seek the input of the Board of Directors and will present a slate of qualified candidates to the membership.

## **Article V**

### Section 1: Indemnification

Each Director and Officer shall be indemnified against all expenses actually and necessarily incurred by such Director or Officer in connection with the defense of any action, suit, or proceeding to which s/he has been made a party by reason of being or having been such Director or Officer except in relation to matter to which such Directors or Officers shall be adjudicated in such action, suit, or proceeding to be liable for gross negligence or willful misconduct in the performance of duty.

## **Article VI**

### Section 1: Amending the Bylaws

These bylaws may be amended by a two-thirds majority vote of the Board of Directors, or by a majority vote, by mail ballot, of the membership.